

# Storage Strategies for Your Home Archive



**Affordable:**  
These items were all bought  
from a supermarket for  
under \$25.00. See overleaf  
for details

**Getting Serious:**  
These items were bought  
from the supermarket and a  
newsagent for under \$100.00



**Professional:**  
These items were bought from  
specialist archival suppliers  
and cost just under \$320.00

### **Affordable:**

- **zip lock sandwich bags**
- **oven bags**
- **“copy safe” document sleeves**
- **expanding document file**
- **ring binder with a cardboard cover**
- **acid-free pocket style photo album**
- **sturdy cardboard box with a lid**

Image shows: zip lock sandwich bags in 2 sizes, oven bags in 2 sizes, pocket style photo album, ring binder with cardboard cover, copy safe document sleeves and an expanding file

### **Getting Serious:**

- **archival quality photocopy paper for inserts and interleaving**
- **plastic “display books”**
- **polypropylene expanding document file (may have “PP” and recycling number 5 stamped on it)**
- **polypropylene ring binder (may have “PP” and recycling number 5 stamped on it)**
- **sturdy plastic crate with a lid**

Image shows: display books in A4 and A3 size, extra display book pages, pocket style photo album, polypropylene ring binder and expanding document file, food grade polyethylene storage box and a ream of archival photocopy paper

### **Professional Quality:**

- **Acid-free and photo-safe folders and wallets**
- **Acid-free and photo-safe storage boxes in cardboard or polypropylene**
- **Acid-free and photo-safe albums in cardboard or polypropylene suitable for documents, photographs and negatives and slides**
- **Polyester (“Mylar” or “Melinex”) document sleeves**

Image shows: Polypropylene photo album with slip case, polypropylene storage box, acid-free cardboard storage box, acid-free document wallet (sold in boxes of 50) and folder (sold in boxes of 100), polypropylene photo storage pages (3 different formats, sold in packs of 100) and polyester document storage pages (sold in packs of 25)